



LBP LEASING AND FINANCE CORPORATION
(A LANDBANK Subsidiary)

15th Floor SycipLaw Centre Bldg, #105 Paseo de Roxas St. 1226 Makati City
Telephone Number 8818-2200/ Fax Number 819-6176

INVITATION TO QUOTE FOR PROCUREMENT OF LAPTOP UNITS
(LLFC-CAP-23-025)

REQUEST FOR QUOTATION (Small Value Procurement)

LBP Leasing and Finance Corporation (LLFC) through its Bids and Awards Committee (BAC) will undertake a Small Value Procurement in accordance with Section 53.0 of the 2016 Revised Implementing Rules and Regulations of the Republic Act No. 9184.

Name of the Project	Procurement of Laptop Units (LLFC-CAP-23-025)
Approved Budget of the Contract (ABC)	One Million Pesos (PhP1,000,000.00)

BACKGROUND

Part of the target Information System Strategic Plan (ISSP) project for year 2023 is the procurement of Executive Laptops. These laptop units will be utilized by LLFC management team that will support their day-to-day work, with efficient battery life, speed, and portability to keep up with their busy workload.

OBJECTIVES

Laptops are regularly used by LLFC employees in the conduct of their day-to-day work thus the need to ensure that these are in good condition to maintain efficiency, productivity, and portability especially to the LLFC management.

SPECIFICATIONS

Lot 1 – Full specifications of 15.6” Executive Laptop	
ABC	Five Hundred Thousand Pesos (Php 500,000.00)
Quantity	5 units
Operating System	Windows 11 Pro
Processor	Intel Core i7-1355U, 10C (2P + 8E) / 12T, Pcore 1.7 / 5.0GHz, E-core 1.2 / 3.7GHz, 12MB
Display	16" WUXGA (1920x1200) IPS 300nits Antiglare, 45% NTSC
Touchscreen	None
Graphics	Integrated Intel Iris Xe Graphics
Chipset	Intel SoC Platform
Memory	8GB Soldered DDR4-3200 + 8GB SO-DIMM DDR4-3200
Memory Slots	One memory soldered to system board, one DDR4 SO-DIMM slot, dual-channel capable
Max Memory	Up to 40GB (8GB soldered + 32GB SO-DIMM) DDR4-3200
Storage	1TB SSD M.2 2242 PCIe 4.0x4 NVMe Opal 2.0
Storage Support	Up to two drives, 2x M.2 SSD • M.2 2242 SSD up to 1TB
Storage Slot	Two M.2 slots • One M.2 2242 PCIe 3.0 x4 slot • One M.2 2242 PCIe 4.0 x4 slot
Card Reader	No card reader (optional)
Audio Chip	High Definition (HD) Audio, Synaptic CX11880 codec
Speakers	Stereo speakers, 2W x2, Dolby Atmos
Camera	HD 720p with Privacy Shutter
Microphone	2x, Array
Battery	Integrated 57Wh
Power Adapter	65W USB-C (3-pin)

Keyboard	Backlit, English
Case Color	Graphite Black
Case Material	Aluminium (Top), PC-ABS (Bottom)
Dimensions (WxDxH)	Starting at 356.1 x 247.7 x 19.85 mm (14.02 x 9.75 x 0.78 inches)
Weight	Starting at 1.77 kg (3.90 lbs)
Ethernet	100/1000M (RJ-45)
WLAN + Bluetooth	Intel Wi-Fi 6 AX201, 11ax 2x2 + BT5.1
WWAN SIM Card NFC	None (optional)
Standard Ports	1x Ethernet (RJ-45) 1x HDMI 2.1, up to 4K/60Hz 1x Headphone / microphone combo jack (3.5mm) 1x Thunderbolt 4 / USB4 40Gbps (support data transfer, Power Delivery 3.0 and DisplayPort 1.4) 1x USB 2.0 1x USB 3.2 Gen 1 (Always On) 1x USB-C 3.2 Gen 2 (support data transfer, Power Delivery 3.0 and DisplayPort 1.4)
Docking	Various docking solutions supported via Thunderbolt or USB-C.
Monitor Cable Smart Card Reader	None (optional)
Security Chip	Discrete TPM 2.0 Enabled
Fingerprint Reader	Touch Style, Integrated in Power Button
Physical Locks	Kensington Nano Security Slot, 2.5 x 6 mm
Other Security	Camera privacy shutter
System Management	Non-vPro
Carrying Case	Yes
Green	ENERGY STAR 8.0
Certifications	EPEAT Gold Registered ErP Lot 26 ErP Lot 6 FSC certified package RoHS compliant TCO Certified 9.0
Other Certifications	TÜV Rheinland Low Blue Light (Software Solution)
Mil-Spec Test	MIL-STD-810H military test passed
Base Warranty	1-year, Courier or Carry-in
Included Upgrade	3Y Premier Support Upgrade from 1Y Courier/Carry-in
Accessories	Lenovo 4Y50R20864 MICE_BO Essential Wireless Mouse

Lot 2 – Full specifications of 14” Executive Laptop	
ABC	Five Hundred Thousand Pesos (Php 500,000.00)
Quantity	5 units
Processor	Intel Core i7-1260P, 12C (4P + 8E) / 16T, P-core 2.1 / 4.7GHz, E-core 1.5 / 3.4GHz, 18MB
Display	14" WUXGA (1920x1200) IPS 300nits Anti-glare
Color	Thunder Black
Memory	16GB Soldered DDR4-3200
Storage	1TB SSD M.2 2280 PCIe 3.0x4 NVMe Opal2
Camera	HD 720p with Privacy Shutter + 2x, Array Microphone
Graphics	Integrated Intel Iris Xe Graphics functions as UHD Graphics
Operating System	Windows 11 DG Windows 10 Pro 64, English
Connectivity	Intel AX211 Wi-Fi 6E, 2x2 + BT5.2
Audio	High Definition (HD) Audio, Realtek ALC3287 codec + Stereo speakers, 2W x2, Dolby Audio
Keyboard	TrackPoint® pointing device and glass-like Mylar® surface multi-touch touchpad, 61 x 115 mm (2.40 x 4.53 inches)
	1x HDMI, up to 4K/60Hz 1x Headphone / microphone combo jack (3.5mm) 2x Thunderbolt 4 / USB4 40Gbps (support data transfer, Power Delivery 3.0 and DisplayPort 1.4)

	1x USB 3.2 Gen 1 (Always On) 1x USB 3.2 Gen 1 1x Ethernet (RJ-45) 1x Smart Card Reader
Battery	Integrated 39.3Wh
Weight	Starting at 1.21 kg (2.65 lbs)
Dimension	317.7 x 226.9 x 17.9 mm (12.51 x 8.93 x 0.70 inches)
Carrying case	BISmart carry case designed by Dicota (0B95518)
Warranty	3Y Premier Support Upgrade from 1Y Courier/Carry-in
Accessories	Lenovo 4Y50R20864 MICE_BO Essential Wireless Mouse
Delivery Period	10 Calendar days.

1. Please accomplish the following:

- a.) Price Quotation Form (Annex "A") together with the supplier's official proposal/quotation
- b.) Statement of Compliance under Schedule of Requirements and Technical Specifications (Annex "B")
- c.) Original and notarized Omnibus Sworn Statement (Annex "C")

Submit in a sealed envelope to LBP Leasing and Finance Corporation office located at 15th Floor, SyCip Law Centre Bldg, #105 Paseo de Roxas St., Makati City **on or before December 18, 2023, 12:00NN** together with the **Certified True Copies** of the following **Eligibility documents**:

- a.) Valid and current year Mayor's Permit
- b.) Valid and current PhilGEPS Registration Number
- c.) DTI/SEC Registration (for Partnership/Corporation)
- d.) BIR Certificate of Registration (Form 2303)
- e.) Latest Income/Business Tax Return for two quarters
- f.) Latest Tax Clearance per E.O. 398, series of 2005 (Optional)

2. Bidders must quote for one lot or all lots stated above, and their quotation must include all applicable taxes.
3. All quotations must include all applicable taxes and shall be valid for a period of thirty (30) calendar days from the deadline of submission of quotations. Quotations received in excess of the approved budget shall be automatically rejected.
4. Liquidated damages equivalent to one tenth (1/10) of the one percent (1%) of the value of Purchase Order not completed within the prescribed completion period shall be imposed per day to day of delay. LLFC may rescind the agreement once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of purchase order, without prejudice to other courses of action and remedies open to it.
5. The project shall be awarded to the proponent determined to have submitted the complete and lowest quotation including compliance to the Schedule of Requirements and Eligibility documents.
6. The prospective bidder shall be a Filipino citizen/sole proprietorship/partnership/Corporation duly organized under the laws of the Philippines.
7. LLFC reserves the right to reject any or all quotations at any time prior to award of the project without thereby incurring any liability to the affected proponents and to waive any minor defects therein to accept the quotation as may be considered more advantageous to the Government.
8. Terms of payment shall be within thirty (30) calendar days from date of acceptance. The procurement of LLFC is subject to a final VAT withholding of five percent (5%) in addition to the applicable withholding tax.

For further information, please visit LBP Leasing and Finance Corporation office or contact the BAC Secretariat Ms. Jose Emmanuel I. Guerrero at telephone number 8818-2200 loc. 231 or send e-mail to procurement@lbpleasing.com

Date of issue: 13 December 2023

(Sgd.)

MS. RIZA M. HERNANDEZ

CHAIRPERSON

BIDS AND AWARDS COMMITTEE

**TERMS OF REFERENCE
FOR LBP LEASING AND FINANCE CORPORATION**

PROJECT NAME	:	Procurement of Laptop Units
APPROVED BUDGET FOR THE CONTRACT	:	One Million Pesos (Php 1,000,000.00) inclusive of all applicable taxes
MODE OF PROCUREMENT	:	Small Value Procurement

I. SUMMARY

Part of the target Information System Strategic Plan (ISSP) project for year 2023 is the procurement of Executive Laptops. These laptop units will be utilized by LLFC management team that will support their day-to-day work, with efficient battery life, speed, and portability to keep up with their busy workload.

II. BACKGROUND

Currently, the management team are utilizing mid-range laptops which are ideally used by rank-and-file employees. As such, it is recommended that the management team should utilize more efficient and portable laptop units.

III. OBJECTIVES

Laptops are regularly used by LLFC employees in the conduct of their day-to-day work thus the need to ensure that these are in good condition to maintain efficiency, productivity, and portability especially to the LLFC management.

IV. SCOPE OF WORK

Lot 1 – Full specifications of 15.6” Executive Laptop	
ABC	Five Hundred Thousand Pesos (Php 500,000.00)
Quantity	5 units
Operating System	Windows 11 Pro
Processor	Intel Core i7-1355U , 10C (2P + 8E) / 12T, Pcore 1.7 / 5.0GHz, E-core 1.2 / 3.7GHz, 12MB
Display	16" WUXGA (1920x1200) IPS 300nits Antiglare, 45% NTSC
Touchscreen	None
Graphics	Integrated Intel Iris Xe Graphics
Chipset	Intel SoC Platform
Memory	8GB Soldered DDR4-3200 + 8GB SO-DIMM DDR4-3200
Memory Slots	One memory soldered to system board, one DDR4 SO-DIMM slot, dual-channel capable
Max Memory	Up to 40GB (8GB soldered + 32GB SO-DIMM) DDR4-3200
Storage	1TB SSD M.2 2242 PCIe 4.0x4 NVMe Opal 2.0
Storage Support	Up to two drives, 2x M.2 SSD • M.2 2242 SSD up to 1TB
Storage Slot	Two M.2 slots • One M.2 2242 PCIe 3.0 x4 slot • One M.2 2242 PCIe 4.0 x4 slot
Card Reader	No card reader (optional)
Audio Chip	High Definition (HD) Audio, Synaptic CX11880 codec
Speakers	Stereo speakers, 2W x2, Dolby Atmos
Camera	HD 720p with Privacy Shutter
Microphone	2x, Array
Battery	Integrated 57Wh
Power Adapter	65W USB-C (3-pin)
Keyboard	Backlit, English
Case Color	Graphite Black
Case Material	Aluminium (Top), PC-ABS (Bottom)
Dimensions (WxDxH)	Starting at 356.1 x 247.7 x 19.85 mm (14.02 x 9.75 x 0.78 inches)

**TERMS OF REFERENCE
FOR LBP LEASING AND FINANCE CORPORATION**

Weight	Starting at 1.77 kg (3.90 lbs)
Ethernet	100/1000M (RJ-45)
WLAN + Bluetooth	Intel Wi-Fi 6 AX201, 11ax 2x2 + BT5.1
WWAN SIM Card NFC	None (optional)
Standard Ports	1x Ethernet (RJ-45) 1x HDMI 2.1, up to 4K/60Hz 1x Headphone / microphone combo jack (3.5mm) 1x Thunderbolt 4 / USB4 40Gbps (support data transfer, Power Delivery 3.0 and DisplayPort 1.4) 1x USB 2.0/1x USB 3.2 Gen 1 (Always On) 1x USB-C 3.2 Gen 2 (support data transfer, Power Delivery 3.0 and DisplayPort 1.4)
Docking	Various docking solutions supported via Thunderbolt or USB-C.
Monitor Cable Smart Card Reader	None (optional)
Security Chip	Discrete TPM 2.0 Enabled
Fingerprint Reader	Touch Style, Integrated in Power Button
Physical Locks	Kensington Nano Security Slot, 2.5 x 6 mm
Other Security	Camera privacy shutter
System Management	Non-vPro
Carrying Case	Yes
Green	ENERGY STAR 8.0
Certifications	EPEAT Gold Registered ErP Lot 26 ErP Lot 6 FSC certified package RoHS compliant TCO Certified 9.0
Other Certifications	TÜV Rheinland Low Blue Light (Software Solution)
Mil-Spec Test	MIL-STD-810H military test passed
Base Warranty	1-year, Courier or Carry-in
Included Upgrade	3Y Premier Support Upgrade from 1Y Courier/Carry-in
Accessories	Lenovo 4Y50R20864 MICE_BO Essential Wireless Mouse

Lot 2 – Full specifications of 14” Executive Laptop	
ABC	Five Hundred Thousand Pesos (Php 500,000.00)
Quantity	5 units
Processor	Intel Core i7-1260P, 12C (4P + 8E) / 16T, P-core 2.1 / 4.7GHz, E-core 1.5 / 3.4GHz, 18MB
Display	14" WUXGA (1920x1200) IPS 300nits Anti-glare
Color	Thunder Black
Memory	16GB Soldered DDR4-3200
Storage	1TB SSD M.2 2280 PCIe 3.0x4 NVMe Opal2
Camera	HD 720p with Privacy Shutter + 2x, Array Microphone
Graphics	Integrated Intel Iris Xe Graphics functions as UHD Graphics
Operating System	Windows 11 DG Windows 10 Pro 64, English
Connectivity	Intel AX211 Wi-Fi 6E, 2x2 + BT5.2
Audio	High Definition (HD) Audio, Realtek ALC3287 codec + Stereo speakers, 2W x2, Dolby Audio
Keyboard	TrackPoint® pointing device and glass-like Mylar® surface multi-touch touchpad, 61 x 115 mm (2.40 x 4.53 inches)
	1x HDMI, up to 4K/60Hz 1x Headphone / microphone combo jack (3.5mm) 2x Thunderbolt 4 / USB4 40Gbps (support data transfer, Power Delivery 3.0 and DisplayPort 1.4) 1x USB 3.2 Gen 1 (Always On)

**TERMS OF REFERENCE
FOR LBP LEASING AND FINANCE CORPORATION**

	1x USB 3.2 Gen 1 1x Ethernet (RJ-45) 1x Smart Card Reader
Battery	Integrated 39.3Wh
Weight	Starting at 1.21 kg (2.65 lbs)
Dimension	317.7 x 226.9 x 17.9 mm (12.51 x 8.93 x 0.70 inches)
Carrying case	BISmart carry case designed by Dicota (0B95518)
Warranty	3Y Premier Support Upgrade from 1Y Courier/Carry-in
Accessories	Lenovo 4Y50R20864 MICE_BO Essential Wireless Mouse

V. DELIVERABLES

Leased units shall be delivered not later than Ten (10) calendar days.

VI. CONTRACT PAYMENT SCHEME

The supplier will be paid within 30 days after delivery.

VII. DATA PRIVACY ACT

The supplier must comply with the requirement of the Data Privacy Act.

Price Quotation Form

Date:

MS. RIZA M. HERNANDEZ

Chairperson, Bids and Awards Committee
LBP Leasing and Finance Corporation (LLFC)
15th Flr., Sycip Law Center, #105 Paseo de Roxas St.,
Makati City

Dear **Ms. Hernandez**:

After having carefully read and accepted the terms and conditions in the Request for Quotation (RFQ), hereunder is our quotation/s for the item/s as follows:

Description/ Specifications:	Qty.	Unit Price (P)	Total Price (P)
(In details)			
Amount in Words: _____ _____			
Warranty			

The above-quoted prices are inclusive of all costs and applicable taxes. Delivery to **LBP Leasing and Finance Corporation** shall be within ten (10) calendar days upon receipt of Purchase Order (P.O.) and Notice to Proceed.

Very truly yours,

Printed Name over Signature of Authorized Representative

Name of Company

Contact No./s

***Please submit all the required eligibility documents together with the Annexes "A, B and C"**

Schedule of Requirements and Eligibility Requirements

Bidders must state “**Comply**” in the column “Statement of Compliance” against each of the individual parameters.

Quantity	Requirements	Statement of Compliance
Lot 1 – Full specifications of 15.6” Executive Laptop		
ABC	Five Hundred Thousand Pesos (Php 500,000.00)	
Quantity	5 units	
Operating System	Windows 11 Pro	
Processor	Intel Core i7-1355U , 10C (2P + 8E) / 12T, Pcore 1.7 / 5.0GHz, E-core 1.2 / 3.7GHz, 12MB	
Display	16" WUXGA (1920x1200) IPS 300nits Antiglare, 45% NTSC	
Touchscreen	None	
Graphics	Integrated Intel Iris Xe Graphics	
Chipset	Intel SoC Platform	
Memory	8GB Soldered DDR4-3200 + 8GB SO-DIMM DDR4-3200	
Memory Slots	One memory soldered to system board, one DDR4 SO-DIMM slot, dual-channel capable	
Max Memory	Up to 40GB (8GB soldered + 32GB SO-DIMM) DDR4-3200	
Storage	1TB SSD M.2 2242 PCIe 4.0x4 NVMe Opal 2.0	
Storage Support	Up to two drives, 2x M.2 SSD • M.2 2242 SSD up to 1TB	
Storage Slot	Two M.2 slots • One M.2 2242 PCIe 3.0 x4 slot • One M.2 2242 PCIe 4.0 x4 slot	
Card Reader	No card reader (optional)	
Audio Chip	High Definition (HD) Audio, Synaptic CX11880 codec	
Speakers	Stereo speakers, 2W x2, Dolby Atmos	
Camera	HD 720p with Privacy Shutter	
Microphone	2x, Array	
Battery	Integrated 57Wh	
Power Adapter	65W USB-C (3-pin)	
Keyboard	Backlit, English	
Case Color	Graphite Black	
Case Material	Aluminium (Top), PC-ABS (Bottom)	
Dimensions (WxDxH)	Starting at 356.1 x 247.7 x 19.85 mm (14.02 x 9.75 x 0.78 inches)	
Weight	Starting at 1.77 kg (3.90 lbs)	
Ethernet	100/1000M (RJ-45)	
WLAN + Bluetooth	Intel Wi-Fi 6 AX201, 11ax 2x2 + BT5.1	
WWAN SIM Card NFC	None (optional)	
Standard Ports	1x Ethernet (RJ-45) 1x HDMI 2.1, up to 4K/60Hz 1x Headphone / microphone combo jack (3.5mm) 1x Thunderbolt 4 / USB4 40Gbps (support data transfer, Power Delivery 3.0 and DisplayPort 1.4) 1x USB 2.0/1x USB 3.2 Gen 1 (Always On) 1x USB-C 3.2 Gen 2 (support data transfer, Power Delivery 3.0 and DisplayPort 1.4)	
Docking	Various docking solutions supported via Thunderbolt or USB-C.	
Monitor Cable Smart Card Reader	None (optional)	
Security Chip	Discrete TPM 2.0 Enabled	
Fingerprint Reader	Touch Style, Integrated in Power Button	
Physical Locks	Kensington Nano Security Slot, 2.5 x 6 mm	
Other Security	Camera privacy shutter	

Annex “B”

System Management	Non-vPro	
Carrying Case	Yes	
Green	ENERGY STAR 8.0	
Certifications	EPEAT Gold Registered ErP Lot 26 ErP Lot 6 FSC certified package RoHS compliant TCO Certified 9.0	
Other Certifications	TÜV Rheinland Low Blue Light (Software Solution)	
Mil-Spec Test	MIL-STD-810H military test passed	
Base Warranty	1-year, Courier or Carry-in	
Included Upgrade	3Y Premier Support Upgrade from 1Y Courier/Carry-in	
Accessories	Lenovo 4Y50R20864 MICE_BO Essential Wireless Mouse	
	Delivery Period: 10 Calendar Days	
Lot 2 – Full specifications of 14” Executive Laptop		
ABC	Five Hundred Thousand Pesos (Php 500,000.00)	
Quantity	5 units	
Processor	Intel Core i7-1260P, 12C (4P + 8E) / 16T, P-core 2.1 / 4.7GHz, E-core 1.5 / 3.4GHz, 18MB	
Display	14" WUXGA (1920x1200) IPS 300nits Anti-glare	
Color	Thunder Black	
Memory	16GB Soldered DDR4-3200	
Storage	1TB SSD M.2 2280 PCIe 3.0x4 NVMe Opal2	
Camera	HD 720p with Privacy Shutter + 2x, Array Microphone	
Graphics	Integrated Intel Iris Xe Graphics functions as UHD Graphics	
Operating System	Windows 11 DG Windows 10 Pro 64, English	
Connectivity	Intel AX211 Wi-Fi 6E, 2x2 + BT5.2	
Audio	High Definition (HD) Audio, Realtek ALC3287 codec + Stereo speakers, 2W x2, Dolby Audio	
Keyboard	TrackPoint® pointing device and glass-like Mylar® surface multi-touch touchpad, 61 x 115 mm (2.40 x 4.53 inches)	
	1x HDMI, up to 4K/60Hz 1x Headphone / microphone combo jack (3.5mm) 2x Thunderbolt 4 / USB4 40Gbps (support data transfer, Power Delivery 3.0 and DisplayPort 1.4) 1x USB 3.2 Gen 1 (Always On) 1x USB 3.2 Gen 1 1x Ethernet (RJ-45) 1x Smart Card Reader	
Battery	Integrated 39.3Wh	
Weight	Starting at 1.21 kg (2.65 lbs)	
Dimension	317.7 x 226.9 x 17.9 mm (12.51 x 8.93 x 0.70 inches)	
Carrying case	BISmart carry case designed by Dicota (0B95518)	
Warranty	3Y Premier Support Upgrade from 1Y Courier/Carry-in	
Accessories	Lenovo 4Y50R20864 MICE_BO Essential Wireless Mouse	
	Delivery Period: 10 Calendar Days	
Eligibility Requirements (Certified True Copies only) :		
	1. Valid and Current Year Mayor’s Permit	
	2. Valid and Current PhilGEPS Registration Number	
	3. DTI / SEC Registration (for Partnership / Corporations)	
	4. BIR Certificate of Registration (Form 2303)	
	5. Latest Income/Business Tax Return for two quarters	
	6. Latest Tax Clearance per E.O. 398, series of 2005 (Optional)	
	7. Notarized Omnibus Sworn Statement (Annex C)	

Annex "B"

I hereby certify to comply and deliver all the above Schedule of Requirements.

**Name of Company
/Bidder**

**Signature over Printed Name of
Authorized Representative**

Date

Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, Procurement Agent if engaged, members of the Bids and Awards

Annex “C”

Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, Procurement Agent if engaged, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, Procurement Agent if engaged, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this __ day of __, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]